

Absence / Illness Policy

Though our motto is Learn English, Have Fun, the health and wellbeing of pupils, parents and personnel is paramount. As such, we kindly ask all parents to read and abide by the information found in this document:

Illness / Ailment	Requested Action
Chickenpox / Shingles	Stay at home until 3 days after the spots have scabbed over and are no longer itchy Immunocompromised children/adults should take separate advice from their doctor
Common Cold / Cough	No action required unless the child is unable to partake in class (significant weariness, streaming watery discharge from nose, persistent cough)
Conjunctivitis (pink eye)	If the eye is discharging, stay at home until treated for 24 hours and/or eye(s) appear normal again
Diarrhoea & Vomiting	Stay home until there has been no expulsion for 48 hours
Fever (38 C. +)	Stay at home until 24 hours after the fever has passed
German Measles (Rubella) / Measles	Stay at home for 5 days from onset of rash and until child feels well
Headlice	Stay at home until 24 hours after treatment
Impetigo	Stay at home until all spots have crusted and healed or for 48 hours from first dose of antibiotics and the child feels well
Mumps	Stay at home for 7 days from onset of swollen glands and until child feels well
Scabies	Stay at home until 24 hours after treatment
Scarlet Fever	Stay at home until 48 hours after start of antibiotics and child feels well
Threadworm	Stay at home until 24 hours after treatment
Verrucas / Warts	Provided the site is covered, no action required
Whooping Cough	Stay at home for 5 days from first dose of antibiotics or for 21 days without treatment

* In case your child presents symptoms during class or activity, the class teacher, with the director's permission, will call you to pick up your child.

Absence to be emailed to admin@kensingtonenglishschool.com with Absence, date and the name of your child" as the subject with exact details in the main body of the message.

NB – group classes can be made up by attending a parallel levelled class in the same half term or with a short 1:1 with the director before their next class. Private classes, if cancelled with 24 hours' notice, will be rolled over to the next term. Without sufficient notice, classes will be considered as due.

Medication can be administered with a signed letter from parents detailing the exact dosage and timing of administration. There is a supply of basic first aid equipment held in the school library.

In case of **infectious diseases**, much like the COVID-19 outbreak of Spring 2020, Kensington English will follow the recommendations as prescribed by the *Conseil Fédérale* and/or *canton de Vaud*. Upon return to school, we ask all parents to drop off and pick up students from outside the door. Staff and students will be expected to wash their hands at the start and end of each lesson. Antibacterial gel will also be made available in each classroom and the library. Staff are asked to please wipe down all surfaces with a disinfectant spray at the end of the lesson and air the room as appropriate. To compensate for potential closures, classes will be offered online and all clubs will be rolled over to the next academic year.

Date established: May 2020

Last review: June 2021

Next review: June 2023